

Sample Recruitment Letter that can be sent to other institutions. A list of women and minority group organizations can be found on the GPS website (protected groups list).

Dear Colleague:

Your name has been suggested as someone who could help us with the affirmative action aspects of our search for a qualified postdoctoral candidate. Please circulate the enclosed advertisement that is being placed in

_____.

If you know of any potential applicants, please have them get in touch with me per the advertisement instructions. Thanks in advance for your help.

Sincerely yours

Professor