

Division of Biology and Medicine-Graduate and Postdoctoral Studies
Checklist for **NIH National Research Service Award (NRSA)**
Postdoctoral (F32) Fellowship Applications

Eligibility:

- US Citizens, Nationals, and Permanent Residents who hold a doctoral degree.
- Willingness to sign the NRSA Service Payback Assurance.

Postmark Deadlines (F series applications expected to go electronic in Aug 2007):

- 8 April, Aug, and Dec
- US Mail to: Center For Scientific Review
National Institutes of Health
6701 Rockledge Drive, Room 1040-MSC 7710
Bethesda, MD 20892-7710 (20817 if using UPS, FedEx or other courier).

Before you complete your application:

- Contact [Lori Nascimento](#) in OSP to obtain an eRA Commons username.
- See research.brown.edu/pdf/proposal_preparation.pdf for DUNS number and other info.

Required Application Materials:

N.B.: Initial review based on scientific merit. Final are decisions based on individual Institutes' programs and priorities; it is imperative that you review these and tailor your application to them.

- 1.) Face Page: general info and tracking numbers.
- 2.) Sponsor information and his/her description of your research proposal
- 3.) Training and Career Goals
- 4.) Checklist
- 5.) Table of Contents
- 6.) Your Biographical Sketch (use PHS416 biosketch form, not PHS398), including:
 - ◆ List (not transcripts) of all undergraduate and graduate courses with grades
- 7.) Summary of your Doctoral Dissertation and Other Research Experience
- 8.) Research Training Plan
 - ◆ 10-page limit for specific aims, background/significance, preliminary data, and research design and methods.
 - ◆ Outside the 10-page limit: literature cited, resource sharing, respective contributions, selection of sponsor and institution, and responsible conduct of research (RCR; see http://biomed.brown.edu/grad-postdoc/Funding_PD.html)
 - ◆ Human subject or vertebrate animals documents, if applicable.
- 9.) Biographical sketches for sponsor(s) (PHS-398 biosketch form acceptable).
 - ◆ You must identify a primary sponsor who is willing to meet the mentor guidelines; however cosponsors are encouraged if and only if appropriate.
- 10.) Personal Data Form: demographic info
- 11.) Reference Forms from sponsor(s)
- 12.) At least 3 reference letters from individuals other than your sponsor(s) attached to Face Page.
 - You must use Arial, Helvetica, Palatino Linotype, or Georgia 11 (or larger); Arial is smallest
 - You must have at least .5" margins all around.
 - Application guide and fillable forms at: <http://grants.nih.gov/grants/funding/416/phs416.htm>